



OOG/ BREAKBULK GOODS POLICY


ENGLISH VERSION



January 16, 2021

VICT INTERNATIONAL CONTAINER TERMINAL
A5 Street, Hamlet 5, Tan Thuan Dong Ward, D.7, HCMC

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 OPERATIONS DEPARTMENT	OOG/ BREAKBULK CARGO OPERATION POLICY	Version: 1.0 Effective Date: 16 Jun 2021
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A. DEFINITION:

OOG, HW Group	Definition
OOG Grade 1	OOG container (Flatrack - FL, Platform - PF, Open Top - OT) with parameters as follows: <ul style="list-style-type: none"> ➤ Length x Width x Height exceeds the ISO dimensions of a 20'/40'/45' container. ➤ Gross Weight - GW (including Tare Weight) >35 tons, ≤ 42 tons & within Maximum Gross Weight of container.
OOG Grade 2 – Breakbulk cargo	Goods put on 1 or several containers FL / PF / OT which the weight of the goods in excess of OOG Grade 1 , or having one of the following characteristics: <ul style="list-style-type: none"> ➤ Cargo inside container need to unlash / lashing before/ after handling & transporting. ➤ Cargo is required to have to use special transport vehicles to direct load/ discharge at wharf.
OOG Grade 3 – Breakbulk cargo	<ul style="list-style-type: none"> ➤ Breakbulk cannot load on 01 container, and have following characteristics: <ul style="list-style-type: none"> • High Value Goods which requests to use special handling tools. • its dimension or gross weight can be handled by: <ul style="list-style-type: none"> ✓ Terminal Quay Crane: GW ≤ 50 tons, or ✓ Mobile Crane: to be advised case by case.

B. HANDLING RULES:

- The goods must be properly balanced, stable and tied on the container, and crane spreader/ cables/ webbing can be used for loading / discharge.
- For OOG Group 1: Shipping Line must provide full information of goods to Terminal including Commodity, dimension, weight and loading/ discharge mode.
- For OOG Group 2 & Group 3: In addition to the cargo information as for OOG Group 1, Shipping Line must provide more information to Terminal: technical images or drawings, instructions and requirements on loading and discharge of goods, submit the "license of over-limited-size vehicle carrying oversize cargo".
- When delivering/ receiving goods by road, Customer shall have to use special trailer / vehicle for transportation. Terminal has the right to refuse the delivery or receipt of goods if it is found that the means of the goods owner does not guarantee the safety of goods carriage.
- Terminal uses our weighbridge at the entrance or weighing platform of the loading and unloading equipment to determine the weight of cargo.
- Terminal shall have the right to refuse the acceptance, loading and discharge of oversized or over-loaded lots without declaring, misrepresenting information on goods or failing to ensure safety in loading and discharge and transportation of goods.
- For oversized consignments that do not declare or misrepresent information, in the event of port facilities being loaded / discharged, Customer shall bear all incidental charges and fines as prescribed in the current terminal tariff (OOG Group 1 = Handling Fee + 100% handling fee, OOG Group 2 & 3 = Charge & Handling Fee + 100% Charge)

C. HANDLING RATES:

- OOG Grade 1: rates shown in Terminal Tariff & Terminal Service Agreement as oversize or heavy weight charge.

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- OOG Grade 2 & 3: based on cargo information, Terminal will define rates then sending the Handling Quotation to Shipping Line & Customer.

D. RECEIPT PROCESS:

1. Shipping Line shall send the information of OOG goods to Business Development Department, and Operations Department including but not limited: pictures of good, lifting point description, and loading/discharging survey report when loading on vessel (inbound shipment) or delivery from warehouse/workshop (outbound shipment).
2. Operations Department/ Marine Section/ Front Office will study the handling mode & classify OOG Grade (as defined above), finalize the Cargo Handling Plan. Marine Section will confirm to Shipping Line by email.
3. Business Development Department shall quote the loading/ discharge charges and additional charges to Shipping Line.
4. Operation Department/ Front Office Section update a reference number for quotation
 - a. OOG Group 1: as Terminal Service Agreement between Terminal & Shipping Line, **the reference number isn't required.**
 - b. OOG Groups 2, 3: **Provide a reference number for tracking OOG handling charges.**
5. **Shipping Line updates the reference number and information of the Shipment** into Discharge List (Import), or the Loading List (for export) then sending to Terminal, Cargo Survey Report when loading/ delivery (if any).
6. Operation Department/ Marine Section/ Container Yard Section receives, updates OOG cargo information into the Terminal Managing System (TMS). If the information does not match the original information, Operation Department requests Shipping Line have to confirm the information and work with Business Development Department to supplement the handling charges.
7. Front Office Section and CFV will rely on the final quotation & related documents to make OOG Debit Note properly & sufficient.

E. METHOD, ADDRESS; RESPONSE TIME

1. Receipt method:
By E-mail or hard copy.
2. Response Time:
At least after 01 working day since Terminal receives full information of shipment from Shipping Line / Customer.
3. Receipt Address: n.chung@vict-vn.com; nx.bao@vict-vn.com; dtb.nga@vict-vn.com; dtb.phuong@vict-vn.com; np.trang@vict-vn.com; pxa.trang@vict-vn.com; fosupervisor@vict-vn.com
 - Business Development Department.
 - Operations Department.
 - Front Office Department.
 - Accountant Department.

GENERAL DIRECTOR

Approved by GD on 14th January 2021



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